

## News July 2021

**Mindset Monthly Theme for July "Use The Right Equipment"**

### Openreach Contract

We are pleased to announce, we have been awarded further work by Openreach as part of their plans to expand their build programme for more ultrafast, ultrareliable full fibre broadband to additional locations across the UK. This will include 551 more towns and cities (Bournemouth, in Dorset, Dunfermline, in Scotland, Kettering, in the East Midlands, to Sunderland in the North East, and Wrexham, in Wales). The build will cover 5 million homes and business as part of its overall £15 billion programme to reach 25 million premises all over the UK taking place between now and December 2026.



**Vince Bowler, Managing Director**, said: "Instalcom and the wider OCU Group are again delighted to be supporting Openreach in their continued accelerated programme of Full Fibre network construction works, which are dramatically enhancing the UK's Digital Infrastructure. This growth and development opportunity continues to provide the optimum platform for our next generation of engineers, apprentices, and build teams to engage in their chosen career paths in delivering one of the most significant and ambitious infrastructure programmes of works in the UK. We look forward to playing our role in supporting the safe and successful delivery of this exciting programme of works providing the maximum benefit with minimal disruption to the communities who we engage with on the journey."

### SSEN Mannington Toothill Substation Works Progression

In March, we commenced works on behalf of our Client Scottish & South Electricity Networks (SSEN) to construct a 30MVA 33kV Primary Switchroom to support the development of a battery storage facility which is being completed in two phases. Phase 1 incorporates the civils works to include the installation of tubular steel driven piles, steel portal frame, hollow rib deck with cast in situ concrete floor and cladding system to exterior roof levels with installation of general building services. Phase 2 comprises the installation and commissioning of switchgear and protection equipment to include integration to the SSEN network. The auxiliary room has also now been completed which provides an alternative source of power and serves as a 'back up' for the primary power source. The building service installation is now 50% complete and is scheduled to be completed in March 2022.



### UVDB Successful Audit

During June we were subject to our annual 2 Day Achilles UVDB (Utility Industry Pre-Qualification Standard) audit. The audit is structured around 8 categories of scoring covering Health and Safety, Environment, Quality and Corporate Social Responsibility throughout the company, to include a selected project to review compliance of our IMS processes. The minimum score criteria is 75% or more for each category to remain on the tender list of each of our existing and prospective clients.



We are pleased to report that we scored 100% on each category. Well done to all those who assisted during and in preparation for the audit particularly those on the CityFibre Contract, as this was the project chosen for the audit to be carried out on.

### Mental Health First Aider Course

Between Tuesday 24th & Wednesday 25th of August we will be holding our 3rd Mental Health First Aider Course. Instalcom are looking to increase the number of mental health first aiders we have in all areas of the business. Mental Health First Aiders are a point of contact for anyone who may be experiencing mental health issues or emotional distress. Although they are not therapists or psychiatrists but they are there to listen and provide you with initial support and signpost you on the next steps of finding further appropriate support if you require it. If you are interested in attending this course in the future please make your Line Manager Aware. **For course bookings and further information please contact [simone.sheppard@instalcom.co.uk](mailto:simone.sheppard@instalcom.co.uk)**

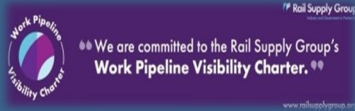


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## Rail Supply Group Signatory

Instalcom has signed as a signatory of the Rail Supply Group (RSG) 'Work Pipeline Visibility Charter' who provide work visibility across the supply chain to allow suppliers to plan and invest with confidence, drive improvements in productivity, collaboration and delivery. The RSG is a leadership body for the Rail sector, working in partnership with the Rail Delivery Group to provide leadership and guidance to the industry and government, and lead programmes of work on behalf of the UK rail supply chain. This increases collaboration and trust between suppliers where information can be shared without exploitation. Some of the



benefits of making work pipelines available to suppliers include driving improvements in productivity by giving suppliers sufficient time to plan delivery of work efficiently and safely, mitigates delivery risks associated with resource availability and constraints, creates an environment where suppliers can plan and invest etc.

## Openreach Stand Down Safety Week

In July, Instalcom took part in an Openreach Safety Stand Down Week. Due to the large numbers of engineers we have working across the Openreach project different exchange areas attended the safety stand down each day. Throughout each day there was training opportunities and presentations carried out by key support functions from the business including Health & Safety, Plant & Transport, Planning and also Delivery Management. The Safety Stand Down Week provided an opportunity for the workforce to discuss hazards, protective methods, procedures, future goals and expectations as well as taking part in practical training exercises to maintain their skills and knowledge so that they continue to carry out their roles safely.

The Occupational Safety and Health Act (OSHA) defines a safety stand-down presentation as a brief work stoppage, and Instalcom applied this approach to provide our engineers with time out from their working day to address pressing safety issues to emphasise the important of safety across the whole company, discussing these matters with engineers which also gives them an opportunity to ask questions and provide us with any feedback they may have. In addition to Safety Stand Down Days we are proactive in communicating the importance of safe working through a range of other methods to include but not limited to regular tool box talks, site visits, SHEQ alerts and promotional videos.



## Company Induction & Onboarding

With the continued growth of the company operations across multiple sectors and increased recruitment needs, we have enhanced the company induction and onboarding process, which has been refined to accommodate both office based staff and operational personnel. A series of presentations have been created by the SHEQ team in-conjunction with the HR and Support Services teams, which contains key information about the company and key messaging in respect to expected behaviours, SHEQ objectives, the company IMS and use IT etc.



After the initial corporate induction individuals are taken through function specific inductions to cover SHEQ, IT and Plant & Transport, and the on-boarding process is completed by a role specific induction with their Line Manager. Our induction programme is designed to enable individuals to understand more about the organisation, their role, provide an opportunity to meet new colleagues and ensure new starters feel as comfortable as possible as we are aware it can often be very daunting when joining a new company. The Directors wish to thank all involved in the development of the new process.

## Mindset

In August our monthly Mindset theme is "Wear the right PPE". The current legislation which refers to the supply of Personal Protective Equipment (PPE) is PPE Regulations 2016/425 enforced by the PPE (Enforcement) Regulations 2018. PPE is the 'last' level of protection between employee and occupational hazards despite instructions, training, policies and safety systems being put in place, some hazards may remain. The purpose of PPE is to reduce the exposure to potential hazards and/or injury for example falling debris, wet floors etc, failure to wear/use safety equipment may result in significant injuries or damage to health which is why it is highly important to ensure you are wearing the right PPE at all times. Minimum PPE requirements includes Safety Hard Hat, Eye Protection, High Visibility Clothing, adequate Hearing Protection and Protective Footwear.



If you would like a good news story relating to work, a charity activity or personal achievement to be considered for inclusion within future company newsletters please contact Olivia Woodham E: [olivia.woodham@instalcom.co.uk](mailto:olivia.woodham@instalcom.co.uk)

